



East Allen County Schools

Office of Student Support

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Enrollment / Registration Requirements:

A child may attend the East Allen County Schools when:

1. Their legal residence is with a legal guardian and within the EACS attendance boundaries; or,
2. Permission to pay "transfer tuition" has been granted by the Board of School Trustees.

A legal guardian must accompany the child if enrolling "new" to the district and present the following documentation:

- **Original Birth Certificate:**

Or other proof of child's date of birth (hospital documents are not acceptable)

- **Proof of Guardianship:**

Legal Documents or Court Order if other than parents

- **Immunization Record**

All immunizations must be current or parent must present one of the following:

1. A written statement from the Allen County Board of Health or an Indiana licensed physician:
 - a) Indicating that the child's immunizations have been delayed and
 - b) Providing a timeline for the completion of all required immunizations.
2. A written statement on file with the principal indicating a religious objection

- **Verification of Legal Residency**

Residency is verified by the following documents:

1. Current utility bill (gas, water, electric, phone, etc.)
2. Rental / Lease agreement
3. "Official" or
4. Other verifiable documentation

Note: Residency means a permanent and principal place of habitation, which a person uses for a home, for a fixed or indefinite period and remains when not called elsewhere for work, studies, recreation, or other temporary or special purposes. A temporary or occasional dwelling used primarily for school attendance purposes is not a Legal Residence. A student may be expelled (excluded) from school if the student's Legal Residency is not within the EACS boundaries.

Our mission is to inspire in all students a passion for learning while developing knowledge, skills and character necessary to become responsible contributors to the local and global society.